Staff Code of Conduct and College Policies

It is the duty of all College staff to safeguard and promote the welfare of the pupils in their charge. These duties are laid down in the Staff Code of Conduct.

This leaflet is intended as a summary of many aspects of Pastoral Care in St Michael's College. The following more detailed policy statements are available on request from the school:

- Safeguarding/Child protection
- Substance Abuse
- Relationships and Sexuality Education
- Anti-Bullying
- Mobile Phone use
- Internet Use
- Bereavement & Loss



E-safety

It should be noted that information given to members of staff about possible child abuse cannot be held 'in confidence'. In the interests of the child, staff may need to share this information with other professionals. However, only those who need to know will be told.

The Pastoral Team in St Michael's College will update the school's Safeguarding/ Child Protection Policy and procedures in the light of any further guidance and legislation as necessary, and review it annually.

Personal & Social Education

An integral part of the Pastoral Care Provision at St Michael's College is the delivery through the Curriculum of a Personal Development Programme

P. D. is designed to meet the developing needs of pupils in years 8 - 14 and to assist them in their learning tasks. The programme involves regular timetabled lessons which are planned in a progressive manner and include topics relevant to each year group. The topics for this programme, which may be added to in response to the needs of individual class groups, fall into three broad themes:-

- * Self Awareness
- * Personal Health
- Relationships

This programme enables staff to respond to pupils' needs at a period of their young lives when they are growing physically and acquiring a wide range of knowledge and skills.

By responding to the needs of our pupils we are

- helping them in the formation of values, attitudes and beliefs
- * guiding them through a period of emotional instability
- * making them aware of the influences, good and bad, to which they are subjected
- * helping them develop good personal and social skills, and above all
- nurturing their self-esteem.

In addition, in order to support pupils a school counsellor is available each week and a number of staff are Safetalk—suicide alertness trained.

St. Michael's College ENNISKILLEN

Drumclay Enniskillen BT74 6DE Phone: 028 66 322935





ST. MICHAEL'S COLLEGE ENNISKILLEN

Child Protection Policy

Pastoral Care

Protecting the children in our care



INFORMATION LEAFLET FOR PARENTS AND GUARDIANS

Pastoral Care

Pastoral Care in St Michael's College is delivered through a Year Head/Form Teacher system which includes regular timetabled Personal Development classes. Year Heads supported by the Senior Management Team co-ordinate the Pastoral Care provision within their Year Group. The Pastoral Care provision has both a general and a specialised focus.

General Focus:- This demands a caring commitment by all teachers to guide and advise pupils on both a formal and informal basis on personal, educational and vocational matters.

Specialised Focus:- This helps ensure that at least one teacher in the school - the Form Teacher - has a detailed knowledge of the many individual needs, aspirations, interests and academic progress of each pupil in a particular class and it is hoped this serves to integrate the work of teachers, parents and others in supporting the learning and development of each pupil.

Since the opening of the present school in 1957 there has been a strong and sustained tradition of caring for our pupils in the progressive stages of their academic, spiritual, personal and social development. By doing so we hope to assist each individual to apply himself fully and confidently to the learning process and hence acquire the skills, attitudes, concepts and knowledge necessary for a successful and satisfying school and future life.

In particular, our staff aim to help pupils to:

- * feel a sense of worth and dignity:
- * experience success and achievement:
- * develop their talents to the full:
- assume a sense of responsibility towards themselves and others.

We also make available to pupils the help and support of a number of services including an Education Welfare Officer, Medical Services, Social Services, Careers Personnel, School Chaplain, School Counsellor - these combine to meet the varied and often complex needs of pupils.

St Michael's College Child Protection Policy

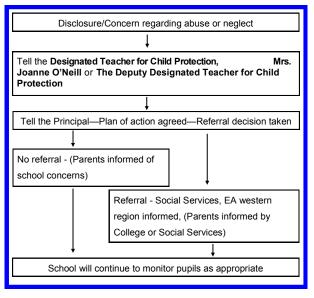
Our policy aims to protect pupils by ensuring that everyone who works in our school - teachers, non-teaching staff and volunteers - has clear guidance on the detection and interagency management of situations where abuse or neglect of a child is suspected. The overriding concern of all caring adults must be the care, welfare and safety of the child. The welfare of each child is our paramount consideration.

In all their contact with pupils, staff in St Michael's College follow the guidelines and procedures described in the DENI publication 'Pastoral Care in School - Child Protection' 1999/10 and the Area Child Protection Committees' guide to Regional Policy and Procedures.

The central principle of our staff support is that every child has the fundamental right to be safe from harm and to have proper care given to their physical, emotional and spiritual well being.

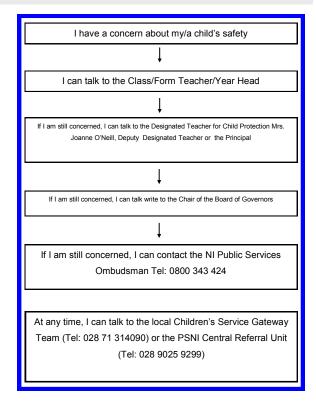
Procedure for dealing with a disclosure of suspected child abuse

In all cases of suspected child abuse, the action that will be taken in St Michael's College is as outlined below.



Complaints Procedure for Parents

Parents may at any time make a complaint to the College. A complaint may be made in the following ways.



In St Michael's College we believe that the fostering of trust and good relationships with the Parents/Guardians of our pupils is very important. A close partnership between home and school should help ensure that all our young people learn and develop to their full potential in a caring, supportive and safe environment.

Good communication is essential if we are to achieve this.

We encourage Parents to attend our yearly Parent/Teacher meetings. In turn, members of staff are encouraged to keep Parents/Guardians fully informed regarding pupils progress and development.